

# Mississippi Department of Environmental Quality

## Asbestos Contractor Certification/Re-certification Application

<b>1. Applicability</b> <input type="checkbox"/> Initial Certification <input type="checkbox"/> Re-certification			
All contractors which perform, or offer to perform, any asbestos abatement activities described in the EPA NESHAP for Asbestos (40 CFR Part 61) as referenced in MS Admin. Code Title 11, Part 2. Chapter 1. Rule 1.8.A, must have certification from the Commission on Environmental Quality.			
<b>2. Applicant Information</b>			
Date of Application		Social Security Number (Last four digits) xxx-xx-_____	
Last Name		First Name	MI
Street Address			
City	State		Zip
Phone Number	E-mail	Sex	Date of Birth
Company Name			
Check level of education completed:      High School      GED      College      Graduate School			
<b>**The original of the most recent training certificate MUST be included with this application.**</b>			
<b>3. Fee</b>			
Enclose firm certification fee in the form of check or money order for \$350.00 with this application for the certification as an asbestos abatement contractor made payable to Mississippi Department of Environmental Quality ( <b>please note 'ASBESTOS' on your check or money order</b> ).			
<b>4. Affidavit</b>			
I certify that the information contained herein and attached hereto is true and complete.			
_____ Name and Official Title of Applicant			
_____ Signature of Applicant		_____ Current Certification Number if Re-certifying	
(Check one that applies.) <input type="checkbox"/> Responsible Official <input type="checkbox"/> Duly Authorized Representative (Complete Part II)			
_____ Business Entity			

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<b>Part II - Notification</b>	
<b>Only applicable for applicants who qualify for certification as a “duly authorized representative”. (Must be Notarized.)</b>	
The undersigned confirms his or her status as “Responsible Official” for the referenced business entity and hereby provides notification of designation of the applicant as “duly authorized representative”.	
_____	
Name and Official Title of Responsible Official	
_____	_____
Signature of Responsible Official	Date
_____	
Business Entity	
Subscribed and sworn to before me, this _____ day of _____, 20____.	
My commission expires: _____	_____
	Notary Public
(Seal)	
	_____
	(County)

*Please remit application and all requested information including applicable fees to the following address:*

**Mississippi Department of Environmental Quality  
P.O. Box 2339  
Jackson, Mississippi 39225**

**For Overnight/Express Mail:  
Mississippi Department of Environmental Quality  
Asbestos and Lead Branch  
700 North State Street  
Jackson, Mississippi 39202**

## INSTRUCTIONS FOR SIGNATURES ON THE APPLICATION FOR ASBESTOS CONTRACTOR CERTIFICATION

Applications for contractor certification must be signed and dated by the applicant. This individual must be a “responsible official” for the business entity offering to perform, and performing, asbestos abatement activities. The applicant may also apply for contractor certification as a “duly authorized representative” in which case, a notification must be provided for such designation by the “responsible official” of the business entity affected. Definitions for the referenced roles are presented below.

### *Responsible Official –*

- a. for a corporation, a responsible corporate officer. For the purposes of this section, a responsible corporate officer means: a president, secretary, treasurer, or vice president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation, or a duly authorized representative.*
- b. for a partnership or sole proprietorship: a general partner or the proprietor, respectively.*
- c. for any other business entity: the owner or duly authorized representative who can legally bind such business entity.*

### *Duly Authorized Representative –*

*A representative of a responsible official in accordance with corporate procedures who can legally bind the business and be responsible for actions, standards, requirements, and prohibitions under state and federal asbestos control regulations. Notification of the designation of the “duly authorized representative” must be submitted to Mississippi Department of Environmental Quality in writing and signed by a “responsible official” prior to any action by the “duly authorized representative” and/or submission of any documentation that requires an authorized signature.*

The application form for contractor certification provides for two (2) signatures, the individual who is the qualifying applicant; and when applicable, acknowledgement and notification that the applicant is the “duly authorized representative” of the business entity. The required signature in the latter, must be a “responsible official” of the business entity through which the applicant performs business.

When completing **Part II** of the application, the signatures must be notarized.