Employee Training Log

Instructions: Newly hired employees responsible for implementing and/or complying with the requirements of the permit shall receive initial training prior to performing such responsibilities. Employees shall receive refresher training at a minimum of every twelve (12) months, thereafter. Proper documentation of employee training must be maintained. Include copies of the training agenda and certificates of training when applicable. All training records shall be maintained for at least three years from the date of training. [Industrial Stormwater General Permit ACT14 S-1]

Facility Name:	Physical Address:
Coverage Number:	Training Date:
Training Topic:	
Training Description:	

Employee Name (printed)	Employee Signature	Worker ID Number	Initial/Refresher

"I certify under penalty of law that this report is true, accurate, and complete, to the best of my knowledge and belief."

Trainer Name (printed)	Trainer Signature	Date