



**STATE OF MISSISSIPPI**

Tate Reeves

Governor

**MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY**

Chris Wells, Interim Executive Director

QUESTIONS AND ANSWERS DOCUMENT NO. 1

REQUEST FOR STATEMENT OF QUALIFICATIONS

RFQ Number: MDEQ-RFQ04152020

To Provide: Professional Engineering Services for Environmental Assessments and Remediations

May 1, 2020

1. **Question:** Can we find out who are the firms that currently hold a contract under this program?

**Answer:** Respondents may submit a request to our Public Records Department for this information. If this information is available, it will be made accessible.

2. **Question:** Will MDEQ consider accepting electronic submittals instead of hard copies or offer to provide additional guidance on or before May 11<sup>th</sup>?

**Answer:** No. As stated in Section 1.8 of the RFQ document, "All statements of qualifications shall be in writing".

3. **Question:** Please define "Lead Office".

**Answer:** The Lead Office is defined as the main office that manages all work for the sites.

4. **Question:** Would you confirm that the "lead office" is required to have a professional engineer and not a choice of a professional engineer or a professional geologist?

**Answer:** The Lead Office is required to have a full-time State of Mississippi Registered Professional Engineer.

5. **Question:** There is a 40-page limit on the SOQ. Section 4.1(5) on p. 7 of the RFQ states that "Attachment A and Attachment B must be completed, signed, and included as part of the SOQ." Please confirm that the SOQ page limit is 40 pages, which includes Attachment A and Attachment B.

**Answer:** The SOQ limit of 40 pages includes Attachment "A" and Attachment "B".

CONTRACTS DIVISION

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6. **Question:** The Qualifications and experience of personnel factor of Section 4.5.1 reads “Does the respondent demonstrate cultural sensitivity in hiring and training staff?” Cultural sensitivity could be defined as “being aware that cultural differences and similarities between people exist without assigning them a value – positive or negative, better or worse, right or wrong.” We have HR policies, procedures, and training programs that address equity, awareness, fairness, and sensitivity and want to be clear on the “cultural sensitivity” terminology that MDEQ is using in the RFQ. Could you please elaborate or provide further clarification regarding this SOQ evaluation factor?

**Answer:** Cultural sensitivity is unique to each organization. MDEQ defers to each respondent to define what cultural sensitivity means to their organization and how it is implemented.

7. **Question:** Will all Questions and MDEQ answers be published for all interested parties to review or will MDEQ only respond to the party submitting the question?

**Answer:** Questions and Answers will be provided to all parties that requested MDEQ-RFQ04152020.

8. **Question:** What is the average revenue earned per contractor over the last ten years under this contract?

**Answer:** Respondents may submit a request to our Public Records Department for this information. If this information is available, it will be made accessible.

Respondents shall acknowledge receipt of this Questions and Answers Document No. 1 by signing and returning this Questions and Answers Document No. 1 with its Statement of Qualifications, by identifying the Questions and Answers Document number and date in the space provided for this purpose on the form, **OR** by letter.

By signing below, Respondent acknowledges receipt of this Questions and Answers Document No. 1, and that the questions and answers have been noted, and that its SOQ is being offered in compliance therewith.

Respondent's Name: \_\_\_\_\_

Signature: \_\_\_\_\_

By (Print Name): \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_