

**INDIVIDUAL NPDES STORM WATER PERMIT
 PERMIT NUMBER (MS _____)
 ANNUAL SWPPP EVALUATION FORM
 (FOR INDUSTRIAL STORM WATER ACTIVITY)**



Permit recipients shall conduct a comprehensive evaluation of the facility's SWPPP by December 31st in the year following issuance and annually thereafter. The evaluation shall assess the effectiveness and accuracy of the SWPPP and ensure that the SWPPP is current, up to date, and meets all requirements set forth in the permit. Should the SWPPP need to be amended based on the findings of any evaluation, a copy of the amended SWPPP must be submitted to MDEQ.

FACILITY NAME:	EVALUATION DATE:
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PHYSICAL ADDRESS:

I. DESCRIPTION OF POTENTIAL POLLUTANT SOURCES

<u>INDUSTRIAL ACTIVITIES</u>	Yes	No	Findings & Remedial Action Documentation
<ul style="list-style-type: none"> • Does the SWPPP have a list of Industrial Activities exposed to storm water? • Has the facility added any Industrial Activities that are exposed to storm water since the previous Annual SWPPP Evaluation? 	<input type="radio"/> <input type="radio"/>	<input type="radio"/> <input type="radio"/>	
<p><u>MATERIALS AND POLLUTANTS</u></p> <ul style="list-style-type: none"> • Does the SWPPP have a list of materials and pollutants exposed to storm water? • Does the SWPPP have a narrative description of the materials and pollutants? • If so, does the narrative contain the following information? <ul style="list-style-type: none"> ○ Method of storage and disposal. ○ Management practices employed to minimize contact with storm water. ○ Structural and non-structural control measures to reduce pollutants in storm runoff. ○ Any treatment the storm water receives. 	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	
<p><u>SPILLS AND LEAKS</u></p> <ul style="list-style-type: none"> • Does the SWPPP contain a monthly updated list of spills and leaks? • Does the SWPPP contain an updated summary of all storm water sampling data including a description of associated pollutants? 	<input type="radio"/> <input type="radio"/>	<input type="radio"/> <input type="radio"/>	

I. DESCRIPTION OF POTENTIAL POLLUTANT SOURCES (CONTINUED)

<u>SITE MAP</u>	Yes	No	Findings & Remedial Action Documentation
<ul style="list-style-type: none"> • Does the SWPPP have a site map showing the property layout with site boundaries? <input type="radio"/> • If so, does the site map indicate the following features? <ul style="list-style-type: none"> ○ Surface water bodies. <input type="radio"/> ○ Drainage area of each storm outfall by number. <input type="radio"/> ○ Direction of flow for each drainage area. <input type="radio"/> ○ Location and description of existing structural and non-structural control measures to reduce the pollutants in storm runoff. <input type="radio"/> ○ Location of any storm water treatment activities. <input type="radio"/> ○ Location of any storm drain inlets. <input type="radio"/> ○ Location of industrial activities, such as: <ul style="list-style-type: none"> a) Fuel storage and dispensing locations. <input type="radio"/> b) Vehicle/equipment repair, maintenance, and cleaning areas. <input type="radio"/> c) Materials storage and handling areas. <input type="radio"/> d) Loading/unloading areas. <input type="radio"/> e) Process or manufacturing areas. <input type="radio"/> ○ Location of housekeeping practices. <input type="radio"/> ○ Storm water conveyances (ditches, pipes, & swales). <input type="radio"/> 			

II. DESCRIPTION OF STORM WATER MANAGEMENT CONTROLS

<p><u>POLLUTION PREVENTION MANAGER/COMMITTEE</u></p> <ul style="list-style-type: none"> • Does the SWPPP specify individual(s) responsible for developing the SWPPP and assisting the facility manager in its implementation, maintenance, and revision? <input type="radio"/> • If so, have there been any changes in the personnel listed since the previous Annual SWPPP Evaluation? <input type="radio"/> 			
<p><u>RISK IDENTIFICATION AND MATERIAL INVENTORY</u></p> <ul style="list-style-type: none"> • Does the SWPPP assess the pollution potential of various sources at the facility including loading and unloading operations; outdoor storage, manufacturing or processing activities; significant dust or particulate generating processes and on-site disposal practices? <input type="radio"/> • If so, have there been any changes in operations or sources of potential pollutants since the previous Annual SWPPP Evaluation? <input type="radio"/> 			

II. DESCRIPTION OF STORM WATER MANAGEMENT CONTROLS (CONTINUED)			
<u>SEDIMENT AND EROSION PREVENTION</u>	Yes	No	Findings & Remedial Action Documentation
<ul style="list-style-type: none"> • Does the SWPPP identify areas with a high potential for soil erosion, and specify prevention measures to limit erosion? • If so, have there been any changes to the facility which would increase the potential for soil erosion since the previous Annual SWPPP Evaluation? 	<input type="radio"/> <input type="radio"/>	<input type="radio"/> <input type="radio"/>	
<u>PREVENTIVE MAINTENANCE</u> <ul style="list-style-type: none"> • Does the SWPPP contain a preventive maintenance program to insure the inspection and maintenance of storm water management devices? • If so, does the program specify protocol for inspecting and testing of equipment to preclude breakdowns or failures that may cause pollution? 	<input type="radio"/> <input type="radio"/>	<input type="radio"/> <input type="radio"/>	
<u>GOOD HOUSEKEEPING</u> <ul style="list-style-type: none"> • Does the SWPPP describe and list practices appropriate to prevent pollutants from entering storm water from industrial activities due to poor housekeeping? • If so, do the practices describe or list the following: <ul style="list-style-type: none"> ○ Designated areas for equipment maintenance and repair. ○ Provisions for waste receptacles at convenient locations. ○ Provisions for regular collection of waste. ○ Adequately maintained sanitary facilities. ○ Secondary containment around any on-site fuel or chemical container with a capacity greater than 660 gallons or any combination of containers which have an aboveground storage capacity of more than 1,320 gallons. ○ Secondary containment for raw material stockpiles. 	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	
<u>SPILL PREVENTION AND RESPONSE PROCEDURES</u> <ul style="list-style-type: none"> • Does the SWPPP identify potential spill areas and their drainage points? • Does the SWPPP specify material handling procedures and storage requirements? • Does the SWPPP have procedures for cleaning up spills? • Have there been any changes at the facility in potential spill areas and/or their drainage points since the previous Annual SWPPP Evaluation? 	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	
<u>EMPLOYEE TRAINING</u> <ul style="list-style-type: none"> • Does the SWPPP specify periodic training for personnel that are responsible for implementing and/or complying with the requirements of the SWPPP? 	<input type="radio"/>	<input type="radio"/>	

II. DESCRIPTION OF STORM WATER MANAGEMENT CONTROLS (CONTINUED)			
<p><u>ILLCIT CONNECTIONS EVALUATION AND CERTIFICATION</u></p> <ul style="list-style-type: none"> • Does the SWPPP contain an illicit connection certification? • If so, was the certification evaluation and certification completed within the last 5 years? • Does the certification include the following?: <ul style="list-style-type: none"> ○ Method of evaluation, date(s), observation point(s), and result(s). 	<p>Yes</p> <p>○</p> <p>○</p> <p>○</p>	<p>No</p> <p>○</p> <p>○</p> <p>○</p>	<p>Findings & Remedial Action Documentation</p>
<p><u>ROUTINE VISUAL SITE INSPECTIONS</u></p> <ul style="list-style-type: none"> • Does the SWPPP describe the policy and procedures for routine visual inspections, including frequencies and areas to be inspected? • Does the SWPPP inspection policy describe procedures for collecting storm water if the inspection is conducted during or after a storm event? • If so, does the SWPPP inspection policy outline procedures to investigate, correct, and document instances in which visible pollutants are observed? 	<p>○</p> <p>○</p> <p>○</p>	<p>○</p> <p>○</p> <p>○</p>	
<p><u>STORM WATER MANAGEMENT</u></p> <ul style="list-style-type: none"> • Does the SWPPP provide for the management of storm water volume through its diversion, infiltration, storage or re-use? 	<p>○</p>	<p>○</p>	
III. NON-STORM WATER DISCHARGE MANAGEMENT			
<p><u>NON-STORM WATER MANAGEMENT</u></p> <ul style="list-style-type: none"> • Does the SWPPP identify any allowable non-storm water discharges? • Does the SWPPP identify and ensure the implementation of appropriate Best Management Practices (BMPs) for the non-storm water component of any discharge? • Have there been any changes or additions to the allowable non-storm water discharges since the previous Annual SWPPP Evaluation? 	<p>○</p> <p>○</p> <p>○</p>	<p>○</p> <p>○</p> <p>○</p>	
IV. FACILITY CHANGES			
<p><u>SWPPP AMENDMENT</u></p> <ul style="list-style-type: none"> • Has there been a change in design, construction, operation, or maintenance, which may increase the discharge of pollutants to waters of the State or has the SWPPP been ineffective in controlling storm water pollutants? <p>If so, amend the SWPPP and submit it to the MDEQ within 30 days of amendment.</p>	<p>○</p>	<p>○</p>	

