

MISSISSIPPI SMALL BUSINESS COMPLIANCE ADVISORY PANEL

Thursday, October 29th, 2015
515 East Amite Street, Suite 604 B
Jackson, Mississippi 39201



• Meeting Call to Order:

A regular meeting of the Mississippi Small Business Compliance Advisory Panel (CAP) held at Mississippi Department of Environmental Quality (MDEQ) located at 515 East Amite Street, Suite 604B in Jackson, Mississippi was called to order at approximately 10:10A.M. by Grady Tucker, Compliance Advisory Panel (CAP) Chairman.

• Attendee(s):

- Grady Tucker, Compliance Advisory Panel (CAP) Chair
- Danny Jackson, Compliance Advisory Panel (CAP) Member
- LaTasha Jefferson, Small Business Environmental Assistance Program (Secretariat/CAP Coordinator)
- Jennifer Carter, Small Business Environmental Assistance Program (SBEAP)
- Melissa Collier, SBO & Office of Community Engagement Director
- Taaka Scott-Bailey, SBEAP
- Cari M. Field, (CAP) Member
- Tim Stone, (CAP) Member
- Cassandra Johnson, (SBEAP)
- Jennifer Fairly, (CAP) Member
- Gloria Tatum, (SBEAP)

• Meeting Minutes:

- Thursday, November 6th, 2014 Compliance Advisory Panel (CAP) Minutes were not available for approval at this time.
 - Thursday, November 6th, 2014 Compliance Advisory Panel (CAP) Minutes will be available for voting the next quarterly meeting January 28th, 2016

• Introduction:

- Introduction of the Compliance Advisory Panel (CAP) Members & Small Business Environmental Assistance Program (SBEAP)
 - Grady Tucker, Compliance Advisory Panel (CAP) Chair
 - Danny Jackson, Compliance Advisory Panel (CAP) Member
 - LaTasha Jefferson, Small Business Environmental Assistance Program (Secretariat/CAP Coordinator)
 - Jennifer Carter, Small Business Environmental Assistance Program (SBEAP)
 - Melissa Collier, SBO & Office of Community Engagement Director
 - Taaka Scott-Bailey, SBEAP
 - Cari M. Field, (CAP) Member
 - Tim Stone, (CAP) Member
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• Executive Director Update

- No Executive Director Update at this time.

○ Compliance Advisory Panel Member (CAP)

Update by Danny Jackson

- Mr. Jackson stated that the Compliance Advisory Panel (CAP) requirement limits meetings to (4) four times a year
- Small Business Environmental Assistance Program (SBEAP) Compliance Advisory Panel (CAP) is open to the public.
 - Unknown if the public has attended the any of the quarterly meetings.
- Mr. Jackson stated that Small Business Assistance Program has 3 components
 - Ombudsman (Advocate)
 - Assistance (Functions)

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- Compliance Advisory Panel (CAP)
 - **Compliance Advisory Panel Member (CAP)**
Update by Grady Tucker, Interim Chair
 - Mr. Tucker reiterated the purpose of the Small Business Compliance Advisory Panel.
 - Mr. Tucker stated for the Title V Fee federally it's a self-funding, self-supporting group. The state cannot touch the funds by any means necessary
 - Mr. Tucker stated that the CAP members have the floor for decision making and the Ombudsman is the advocate for the Small Business.
 - **Small Business Environmental Assistance Program (SBO/SBEAP)**
Update by Mrs. Melissa Collier
 - Mrs. Melissa Collier states as a SBO her roles are to make changes internally on the Small Business Environmental Assistance Program.
 - Alice Perry, Liaison to MDEQ working on the two (2) remaining vacancies for the Compliance Advisory Panel (CAP) Members.
 - Mrs. Collier stated that SBEAP are in search for an engineering firm.
 1. Request for bids have been submitted and waiting on response
 2. November 15th, 2015 last day to submit bid (Land, Air, Water, Solid Waste)
 - Mrs. Collier stated there are limitations on how many times you can assist a facilities b/c you want to give other facilities opportunities for assistance.
 - CAP Members will receive compensation for reimbursement
 - January 2016 will be the elections of the officers.
 - **Compliance Advisory Panel Member (CAP)**
Update by Cari M. Field
 - Updates The Jackson County Small Business Incubator LLC provides business counseling services to people who are operating small businesses or considering launch of a small business.
 - Mrs. Fields states Workshops and training programs are delivered throughout the area to address the needs of the entrepreneurial community.
 - The facility houses a number of small and growing business that provide services, products and jobs for our community.
 - Want to help businesses to get into compliance hopefully with grace and leniency
 - **Small Business Technical Coordinator (SBEAP)**
Update by Mrs. Taaka Scott-Bailey
 - No Small Business Technical Assistance Coordinator Update
 - **Announcement of next Meeting**
 - Thursday, January 28th, 2016
 - **Miscellaneous**
 - SBEAP will be sending each Compliance Advisory Panel (CAP) members topics on what to add on agenda
 - **Meeting Adjourned**
 - Meeting was adjourned at 12:10PM. Thursday, October 29th, 2015