

**INSTRUCTIONS FOR COMPLETING
THE REPORTING YEAR 2016
TRANSPORTER REPORT**

INTRODUCTION

This package is prepared by the Mississippi Department of Environmental Quality for transporters, which were required to complete a Uniform Hazardous Waste Manifest for shipment of hazardous waste, to report their hazardous waste activities for Reporting Year 2016. This information will be used to facilitate waste capacity studies, waste tracking, and to support State hazardous waste programs.

Authority

Your business may be required to complete this report under the Mississippi Hazardous Waste Management Regulations as adopted by the Mississippi Commission on Environmental Quality on October 26, 1990. These regulations require hazardous waste transporters to submit to the State on an annual basis an Identification and Certification Form.

Overview of the Transporter Report

To determine if you are required to complete the report, read WHO MUST FILE THE 2016 TRANSPORTER REPORT.

WHEN AND WHERE TO FILE, provides the filing date and address to submit the report to the Mississippi Department of Environmental Quality.

WHICH FORM TO COMPLETE, describes circumstances and situations under which the form should be completed.

Detailed instructions for completing the form begin on page 3.

WHO MUST FILE THE TRANSPORTER REPORT

Businesses Required to File the Report

You are required to file the Transporter Report if your business transported materials requiring a Uniform Hazardous Waste Manifest to be completed prior to shipment during calendar year 2016.

WHEN AND WHERE TO FILE

Mississippi Hazardous Waste Management Regulations require submission of the Transporter Report by **MARCH 1, 2016.**

Return this Report to the address listed below:

Mississippi Department of Environmental Quality
Environmental Compliance & Enforcement Division
Attn: Sonia Weddington
P. O. Box 2261
Jackson, Mississippi 39225

WHICH FORMS TO COMPLETE

This report contains the Identification and Certification Form:

Form IC: All transporters of hazardous waste are required to submit the Transporter Report, Form IC.

Site ID Labels

If you received preprinted site identification labels, attach one label to each form in the Report. If you did not receive labels in your package, enter the site name and its EPA Identification Number (EPA ID) on the form in the space provided for the label.

**INSTRUCTIONS FOR COMPLETING
FORM IC - IDENTIFICATION AND CERTIFICATION**

WHO MUST COMPLETE THIS FORM?

All transporters of hazardous waste are required to submit the Transporter Report, Form IC.

PURPOSE OF THIS FORM

Form IC is divided into four sections. Sections I through III identify the transporter's business and location, and Section IV certifies that the information reported throughout is truthful, accurate, and complete.

HOW TO COMPLETE THIS FORM

You must complete all four sections. Please print or type all information. Throughout the form, enter "NA" if the information requested is not applicable.

ITEM-BY-ITEM INSTRUCTIONS

Section I: Company Name and Location Address

Complete Boxes A through H. Check the box "Same as label" if the address information provided on the preprinted label is correct. In Box C, check "Yes" or "No" to indicate whether the company name associated with this EPA ID has changed during 2016. The EPA ID is address specific and cannot be transferred to a new location.

Section II: Mailing Address of Company

Check "Yes" or "No" to indicate if the company's mailing address is the same as the location address listed in Section I. If you checked "No", enter the site's mailing address in Boxes B through

E.

Section III: Contact Information

Enter the full name, title, and phone number of the person who should be contacted if questions arise regarding the information provided in the Transporter's Report submitted by your business.

Section IV: Certification

After you have completed Form IC, enter your full name, title, and the date. Read the certification statement, and sign the form. Refer to page 2 of this report for mailing instructions.

