



STATE OF MISSISSIPPI

PHIL BRYANT
GOVERNOR

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY

GARY C. RIKARD, EXECUTIVE DIRECTOR

MEMORANDUM

TO: Owners/Operators of Non-Commercial Solid Waste Landfills
FROM: MDEQ Waste Division
SUBJECT: Annual Report for the Calendar Year 2016
DATE: January 25, 2017

An annual report on solid waste disposal activities conducted during Calendar Year 2016 is due to the Mississippi Department of Environmental Quality (Department) by owners and/or operators of non-commercial solid waste landfills **no later than February 28, 2017**. This annual report is required pursuant to Rule 1.4.B(15) of the Mississippi Nonhazardous Solid Waste Management Regulations.

Please submit two (2) copies of the completed Annual Reporting Form and the supporting information as requested on the disposal activities conducted at each landfill you owned/or operated during Calendar Year 2016. You may complete the attached form or the electronic form at www.deq.state.ms.us/solidwaste. To access the electronic form, click on "Solid Waste Reporting" on the left side of the page and then click on the non-commercial landfill reporting form. You may submit the completed annual reporting form by mail, delivery, fax, or email (scan) using the information below:

By Mail:	By Delivery:	By Fax:
MDEQ ATTN: Trent Jones P.O. Box 2261 Jackson, MS 39225	MDEQ ATTN: Trent Jones 515 East Amite Street Jackson, MS 39201	ATTN: Trent Jones (601) 961-5785
		By Email (scan): tjones@mdeq.ms.gov

As indicated on the form, the annual report should contain the following information as well as any supporting information and examples on how each quantity and/or capacity was determined:

1. List the amounts of waste disposed by type (residential vs non-residential) in units of tons. It is assumed that most non-commercial landfills in the state receive primarily non-residential waste, however state law requires landfills to report the amount of residential wastes disposed, if any. For those facilities that do not have access to weight scales, the amounts of waste received should be recorded in cubic yards and also in tons (converted from cubic yards) by using an appropriate conversion rate. This conversion rate may be established by weighing representative samples of wastes accepted at the facility, by using an approved

MDEQ conversion factor, or by another method approved by MDEQ. Facilities that use conversion should attach sample calculations and clearly indicate the conversion factor used.

2. List the individual counties from which the wastes originated with a clear indication of those wastes originating from out-of-state communities, if applicable, and the total amount of waste received from each county or state.
3. Include any other information listed under the annual reporting requirement conditions of the solid waste management permit for your facility.
4. Indicate the estimated remaining capacity at the landfill in terms airspace (cubic yards).
5. Indicate the estimated remaining life of the landfill in years and indicate how this remaining life was calculated;
6. Attach a contour drawing of the landfill depicting areas filled during the reporting year and total cumulative areas filled from the initial date of waste receipt through December 31st;
7. If applicable for your facility, include the following information on financial assurance:
 - a. an updated/adjusted closure and post-closure cost estimate,
 - b. an audit of the financial assurance document and the end-of-year value of the financial assurance mechanism, and
 - c. an updated financial assurance document, where necessary.

This section is only applicable to those noncommercial facilities whose permit requires financial assurance documentation.

Should you have any questions concerning this memo, please contact Trent Jones at (601) 961-5726 or tjones@mdeq.ms.gov.

Enclosures