

**MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY
UNDERGROUND STORAGE TANK BRANCH**

REIMBURSEMENT LIMITATIONS AND PROCEDURES

For

Immediate Response Actions Eligible for Reimbursement

From The

MISSISSIPPI GROUNDWATER PROTECTION TRUST FUND

Effective January 1, 2010

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**Reimbursement Limitations and Procedures
for
Immediate Response Actions Eligible for Reimbursement
from the
Mississippi Groundwater Protection Trust Fund**

Effective January 1, 2010

NOTE: This document lists the maximum reimbursement for all work performed after January 1, 2010. This document is subject to change by the Mississippi Department of Environmental Quality (MDEQ) with 30 days written notice.

1.0 CONTENTS OF THE REQUEST FOR REIMBURSEMENT

A request for reimbursement must include the following items:

- 1) A completed Certification Affidavit
- 2) A copy of the IRAC's invoice to the tank owner
- 3) A completed Immediate Response Action Daily Activity Sheet for each day that the IRAC worked on the project.
- 4) A completed Immediate Response Action Subcontractor and Supplier Invoice Summary
- 5) A completed Immediate Response Action Invoice Summary
- 6) A copy of each subcontractor's or supplier's invoice or receipt

Sections 3.0 through 3.7 provide instructions for the preparation of these documents. Copies of items 1, 3, 4, and 5 are provided in Appendix B.

2.0 REIMBURSEMENT LIMITATIONS

This section includes maximum reimbursable charges for equipment, personnel, supplies, services, and other items normally used on immediate responses. The maximum reimbursement per unit (hour, day, square yard, etc.) charge shall be the IRAC's usual and customary charge per unit or the maximum reimbursable charges contained herein, whichever is less. When the MDEQ learns that an exception or a need exists for equipment, personnel, services, and/or other items not appearing in this section, a rate must be approved on a case-by-case basis by the Underground Storage Tanks (UST) Branch Contracting Officer or his designee, prior to use.

Equipment, personnel, materials, supplies, services, etc. rented, subcontracted, obtained from or supplied by an individual or company other than the tank owner's selected Immediate Response Action Contractor (IRAC), hereinafter referred to as subcontractors, shall be subject to the limitations described in Section 2.7.

Although much of the immediate response action reimbursement is on a time and materials basis, the MDEQ shall reduce reimbursement for time attributed to the tank owner's and/or the tank owner's selected IRAC's lack of proper planning prior to mobilizing to the project site or poor time management while on the project site.

2.1 EQUIPMENT

The maximum reimbursable charges are applicable to equipment, owned by an approved IRAC, in good mechanical condition, complete as required with attachments, tools, hoses, oilers, cables, bits, blades, buckets, skips, hooks, fuel, tires, lubricants, etc. as required, unless otherwise indicated. Each charge also includes maintenance, repairs, OSHA equipment, insurance, shelter and security, depreciation, overhead, general and administrative costs, and profit.

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| <u>ITEM</u> | <u>HOURLY</u> | |
|------------------------------------------------------|---------------|----------------------------------------------------------------------------------------|
| Excavators (Trackhoes) ¹ (See Footnote 1) | | |
| 70-99 Horsepower (hp) | \$ 65 | |
| 100-149 hp | 90 | |
| 150 hp and above | 115 | |
| Backhoes | 60 | |
| Bobcat | 45 | |
| Dozers | 75 | |
| Trenchers | | |
| to 45 hp | 30 | |
| 46 hp and above | 60 | |
| Loaders, Crawlers | 45 | |
| Loaders, Wheeled | 45 | |
| Tractors with Scrapers | 40 | |
| Dump Trucks ² (See Footnote 2) | | |
| to 12 cubic yards (cy) | 60 | |
| to 14 cy | 70 | |
| to 20 cy | 80 | |
| 21 cy and above | 100 | |
| Tank Trucks | 40 | |
| Vacuum Trucks (operator & cleaning included) | 115 | per hour (vacuuming time + \$115 for setup) |
| Transport | 2.00 | per mile portal to portal, \$800 maximum |
| Disposal | 0.35 | per gallon (\$0.385/gallon total including markup with receipt from disposal facility) |
| | <u>DAILY</u> | <u>WEEKLY</u> |
| Tanks, trailer included | | |
| to 2001 gallons | \$120 | \$480 |
| 2001 gallons and above | 160 | 640 |
| Pumps | 50 | 200 |
| Generators | | |
| to 5 kilowatt (kw) | 50 | 200 |
| to 15 kw | 75 | 300 |
| 16 kw and above | 100 | 400 |
| Air Compressors | | |
| to 250 cfm | 80 | 320 |
| to 450 cfm | 120 | 480 |
| 451 cfm and above | 200 | 800 |
| Air Hammers and Paving Breakers | 75 | 300 |
| Handheld Concrete Saws | 50 | 200 |

-
1. Based on the horsepower listed for this equipment in the Rental Rate Blue Book published by K-III Directory Corporation, Machinery Information Division, 1290 Ridder Park Drive, San Jose, CA 95131.
 2. The maximum reimbursable charge also **includes driver, lodging, meals, and visqueen lining**, if needed. The size shall be determined by the rated capacity and/or by measuring the inside of the bed less the running boards. Dump trucks used for contaminated soil disposal shall be fully loaded less running boards. In regard to amount of soil disposed when using dump trucks unable to be fully loaded due to size and highway load limits, the on-site MDEQ Project Officer or Engineering Firm Representative shall determine the size of each load for purposes of reimbursement.

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| <u>ITEM</u> | <u>DAILY</u> | <u>WEEKLY</u> | <u>MONTHLY</u> |
|-----------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|---------------|-----------------------------------------------------|
| Walk-behind Concrete Saws | 110 | \$440 | |
| Reciprocating Saws (Sawsall type) | 50 | 200 | |
| Roto Hammers | 50 | 200 | |
| Welding or Cutting Rigs | 75 | 300 | |
| Power Compactors | | | |
| Hand Held | 100 | 400 | |
| Self Propelled | 250 | 1000 | |
| Chain Saw | 40 | 160 | |
| Drum Cart | 25 | 100 | |
| Explosive Proof Fan | 30 | 120 | 300 |
| Pipe Detectors | 35 | 140 | |
| Steam Cleaners or Pressure Washers | 125 | 500 | |
| Transit, tripod, leveling rod w/target | 35 | 140 | |
| Photoionization Detectors (PID,OVM,TIP II) | 70 | 280 | |
| Flame ionization Detectors (FID,OVA) | 70 | 280 | |
| Gasoline Vapor Monitors (TIP I, GasTech) | 25 | 100 | |
| Combustible Gas/Oxygen Indicators | 20 | 80 | |
| Water level indicator | 10 | 40 | |
| Oil/Water Interface Probe | 25 | 100 | |
| Traffic barricades, cones, & tape (per set of 10) | | 10 | 40 |
| | <u>DAILY CHARGE LESS THAN 90 DAYS</u> | | <u>DAILY CHARGE GREATER THAN 90 DAYS</u> |
| Product Recovery Systems ³ (See Footnote 3) | | | |
| with one skimmer pump | 40 | | 30 |
| each additional skimmer pump | 10 | | 5 |
| Ferret Pump | 16 | | 10 |
| | <u>MAXIMUM REIMBURSABLE CHARGE PER LOADED MILE</u> | | <u>MAX. TOTAL</u> |
| Tractor/trailers (18 wheelers w/driver) for heavy equipment mob/demob (including overweight permit) | | \$3.50 | \$900 |
| Trucks ⁴ (See Footnote 4) | | | |
| to 3/4 ton | | 0.585 | |
| 1 ton and above | | 0.80 | |

3. The maximum reimbursable charge also includes pump, control console, skimmer device, recovery tank, compressor, tank-full device, trailer, angle iron, well covers, assembly supplies and materials, electricity, recovered water disposal, and recovered hydrocarbon product disposal. Prior to installation, the tank owner must provide, to the MDEQ, a price proposal from an IRAC for the installation of the system and associated monthly services. Also, prior to installation, the MDEQ will notify the tank owner of the maximum reimbursement for installation and the maximum reimbursement for monthly services associated with the operation of the product recovery system. These rates are for systems in operation for 90 days or less. Reimbursement is reduced for systems in operation for more than 90 days at one location.

4. Reimbursement for travel mileage will not exceed the stated distances in the Official Highway Map of the State of Mississippi or otherwise as determined by the Contracting Officer or his representative. A maximum of 400 miles, round trip, will be reimbursed for each mobilization. Mileage rates are subject to change based upon U.S. Internal Revenue Service allowable rates.

2.2 PERSONNEL

Maximum reimbursable personnel charges include overhead, general and administrative costs, and profit. A maximum of **four hours** is reimbursable for **coordination** and invoicing of **each project**.

| <u>CLASSIFICATION</u> | <u>MAXIMUM HOURLY CHARGE</u> |
|--------------------------------------|------------------------------|
| Project/Field Supervisor and Foreman | \$60 |
| Heavy Equipment Operator | 45 |
| Response Technician | 45 |
| Laborer/Helper | 30 |

2.3 ASPHALT AND CONCRETE REPLACEMENT

Reimbursement for recovering with concrete or asphalt will be determined by using the minimum thickness of previously excavated cover. Reimbursement for replacing deteriorated covering may be prorated. All concrete and asphalt rates include supervision, labor, mobilization, equipment, materials, forms, welded wire fabric or rebar, finishing, and services. The maximum reimbursable charges also include overhead, general and administrative costs, and profit.

| <u>ITEM</u> | <u>MAXIMUM REIMBURSABLE CHARGE PER SQUARE YARD</u> |
|-----------------------------|----------------------------------------------------|
| Concrete (3000-psi minimum) | |
| 4" thick | \$50 |
| 6" thick | 55 |
| 8" thick | 60 |
| Asphalt | |
| 2" thick | 40 |
| 4" thick | 45 |
| 6" thick | 50 |

2.4 FILL MATERIALS

Fill materials (sand, gravel, fill dirt) for site restoration shall be provided at a "delivered price" (per cubic yard or per ton). The maximum reimbursable charge for fill materials shall not exceed the lowest price quoted by a qualified and available supplier in the vicinity of the project site. When using cubic yardage measure, dump trucks shall be fully loaded less running boards and shall be measured by rated capacity and/or by measuring the inside of the bed less the running boards. Load measurements on dump trucks unable to be fully loaded due to size and highway load limits shall be determined by the on-site MDEQ Project Officer for purposes of reimbursement.

2.5 EXPENDABLES

The maximum reimbursable charge for expendable materials and supplies shall be actual fair and reasonable costs plus 10%.

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2.6 TRAVEL

The maximum reimbursable hours for travel on the first day of the job, the last day of the job, the beginning of a week, and the end of a week shall be three (3) hours (one way) unless an exception is granted by the UST Contracting Officer prior to incurring the expense. For all other days when IRAC personnel commute, the maximum reimbursable hours shall be two (2) hours daily with no reimbursement for lodging or meals. When lodging is used, maximum reimbursable charges per person per day for travel shall be actual lodging costs (with receipt) not to exceed \$80/day and actual costs of meals up to \$31/day, including tax. Exceptions may be made for federally designated high cost areas. *An overnight stay is required for reimbursement of meals.*

2.7 SUBCONTRACTS

Subcontracts, for the purpose of these reimbursement limitations, include equipment, personnel, materials, supplies, services, etc. subcontracted, rented, obtained from or supplied by an individual or company other than the tank owner's selected IRAC.

The maximum reimbursable charges, when using subcontractors, shall be the subcontractor's charges plus 10% or the maximum reimbursable charges contained herein, whichever is less.

2.7.1 LABORATORY

Billings for laboratory services must include type and method of analysis, number of each, charge per analysis, and total amount charged. Maximum reimbursable rates for laboratory analyses (including containers) are as set forth below:

| | <u>Water</u> | | <u>Soil</u> | |
|-----------------------------------------------------------|---------------------------|-------------|---------------------------|-------------|
| <u>Analysis</u> | <u>Method</u> | <u>Rate</u> | <u>Method</u> | <u>Rate</u> |
| Ammonia | EPA 350.1 | \$ 20 | | |
| Biochemical Oxygen Demand Five Day (BOD ₅) | SM 507 | 25 | | |
| BTEX plus MTBE | EPA 8021B or EPA 8260B | 50 | EPA 8021B or EPA 8260B | \$ 50 |
| BTEX with Method 5035 | | | EPA 8021B or EPA 8260B | 60 |
| Bulk Density | | | | 25 |
| Chemical Oxygen Demand (COD) | EPA 410.4 | 25 | | |
| Hardness | SM 314 | 15 | | |
| Ignitability | EPA 1010 or EPA 1020 | 35 | EPA 1010 or EPA 1030 | 35 |
| Iron | EPA 6010 | 25 | | |
| Lead | EPA 7421 | 30 | EPA 7421 or SM 304 | 30 |
| Oil & Grease | EPA 9070 | 35 | EPA 9071A | 35 |
| pH | EPA 9040B | 6 | EPA 9045C | 6 |
| Polynuclear Aromatic Hydrocarbons (PAH) | EPA 8100 or EPA 8270C | 100 | EPA 8100 or EPA 8270C | 100 |
| | <u>Water</u> | | <u>Soil</u> | |
| <u>Analysis</u> | <u>Method</u> | <u>Rate</u> | <u>Method</u> | <u>Rate</u> |
| Porosity | | | | 120 |
| Total Dissolved Solids | EPA 160.1 | 15 | | |
| Total Organic Carbon | EPA 9060 | 20 | EPA 9060 | 35 |
| Total Suspended Solids | EPA 160.2 | 15 | | |
| Water Content | | | EPA 160.3 | 15 |

Emergency Rush analysis (0 to 48 hour turnaround): Maximum reimbursable rate will be 2.0 times the above rate and must be necessary as determined by the MDEQ UST Branch.

2.8 TAXES

The prime contractor is responsible for obtaining a material purchase certificate for jobs exceeding \$10,000.00. For jobs over \$10,000.00 the Department will reimburse contractor tax at the rate of 0.0362694 of the subtotal amount (3.5% of the total amount).

Example: Total Amount = \$11,000.00 X 0.0362694 = \$398.96
 Invoiced Amount should be: \$11,398.96.

Sales Tax of 7% will be reimbursed to those tank owners, not otherwise tax exempt, for jobs \$10,000.00 and under.

3.0 REIMBURSEMENT PROCEDURES

The tank owner should abide by the following procedures to ensure maximum allowable reimbursement.

3.1 PROJECT PLANNING

The tank owner, or his selected IRAC, must complete and submit the worksheet provided in Appendix A titled IMMEDIATE RESPONSE ACTION CONTRACTOR PRE-MOBILIZATION WORKSHEET to the MDEQ UST Branch project officer prior to the IRAC's mobilization to the project site unless an emergency, as determined by the MDEQ, renders this submittal unfeasible. The tank owner and his selected IRAC must coordinate with the MDEQ UST Branch project officer to allow the project officer to be on site during the response action.

3.2 REQUEST FOR REIMBURSEMENT

Requests for reimbursement must be submitted according to the procedures contained herein. Requests for reimbursement not submitted according to the procedures and limitations contained herein may result in partial denial of the requested amount or the request may be returned and reimbursement for the entire amount of the request will be delayed until the deficiency is corrected. When resubmitted your request will be at the end of a long list of requests for reimbursement. Therefore, it is in your best interest to be certain your request is in proper form and all required information is included.

Only one reimbursement check will be issued for each immediate response action involving the removal of contaminated soils. It is the tank owner's responsibility to ensure that the request for reimbursement contains invoices for all services performed during the immediate response action. Once the reimbursement is processed for the immediate response action, it is final and no revisions to the request for reimbursement will be considered.

The tank owner's request for reimbursement must include all applicable items described in Sections 3.3 - 3.7. The request for reimbursement must be addressed to:

Mississippi Department of Environmental Quality
Underground Storage Tank Branch
Attn. UST Contracting Officer
Post Office Box 2261
Jackson, Mississippi 39225-2261

3.3 CERTIFICATION AFFIDAVIT

Requests for reimbursement must include the required certification affidavit provided on Page B-1 of Appendix B. All blanks on the required certification affidavit must be completed by the tank owner or an authorized representative of the tank owner and signed before a Notary Public. The Notary Public must provide his/her signature and seal on the certification affidavit.

3.4 INVOICES

A copy of the IRAC's invoice must be submitted with the request for reimbursement. The invoice must contain an invoice number, be on the IRAC's letterhead, state the dates for services rendered, be addressed to the tank owner, state the facility name where the immediate response action occurred, and state the charges to the tank owner.

3.5 IMMEDIATE RESPONSE ACTION DAILY ACTIVITY SHEET

The tank owner is responsible for completing, or having the IRAC complete, and submitting in the request for reimbursement an IMMEDIATE RESPONSE ACTION DAILY ACTIVITY SHEET for each day that services eligible for reimbursement from the MGPTF are provided. A copy of this sheet is provided on Page B-2 of Appendix B. Only equipment, personnel, materials and supplies owned by the IRAC, and services performed solely by the IRAC, such as concrete or asphalt replacement, are to be listed on this sheet.

3.6 IMMEDIATE RESPONSE ACTION SUBCONTRACTOR AND SUPPLIER INVOICE SUMMARY

The tank owner is responsible for completing or having the IRAC complete the IMMEDIATE RESPONSE ACTION SUBCONTRACTOR AND SUPPLIER INVOICE SUMMARY for the immediate response action if subcontractors are used. A copy of this form is provided on Page B-3 of Appendix B. Subcontractors and the maximum reimbursable charges when using subcontractors for the purpose of this section shall be as described in Section 2.7 Subcontracts. Examples of charges to be listed on this form include but are not limited to: charges to the IRAC by an individual or company that provides concrete or asphalt replacement services, charges for equipment rental, charges by an individual or company that provides equipment and personnel (examples include provision of dump trucks and operators, excavator and operator, etc.), charges by an individual or company for expendable supplies or materials, landfill disposal fees, charges by an individual or company for providing fill materials, charges by a company for analytical services, and charges for lodging and meals, etc.

A copy of each subcontractor's or supplier's itemized invoice or receipt must be attached to this form and be included in the request for reimbursement. Additional explanations are included on the form.

3.7 IMMEDIATE RESPONSE ACTION INVOICE SUMMARY

The tank owner is responsible for completing or having the IRAC complete the IMMEDIATE RESPONSE ACTION INVOICE SUMMARY. This form must be included in the request for reimbursement. A copy of this form is provided on Page B-4 of Appendix B.

4.0 TANK OWNER APPEALS

If a tank owner disagrees with the MDEQ UST Branch's determination of the amount of reimbursement, the tank owner may appeal the determination as stated in the following sections.

4.1 REIMBURSEMENT DISAGREEMENTS

If the tank owner disagrees with the MDEQ UST Branch's determination of the amount of reimbursement, the tank owner may submit a written appeal to the MDEQ UST Contracting Officer, at the address given in Section 2.2 Request for Reimbursement, within twenty (20) days of the issue date of the Notice of Reimbursement (NOR).

Upon receipt of the appeal, if received within the allotted time, the MDEQ UST Branch, based upon information provided in the appeal, will again review the request for reimbursement and provide a determination of amount of reimbursement to the tank owner and his IRAC with a Final Notice of Reimbursement (FNOR). No provisions exist for the tank owner's IRAC to appeal to the MDEQ UST Branch concerning amount of reimbursement whether for their own account or requested by the tank owner.

4.2 REQUESTS FOR A HEARING BEFORE THE COMMISSION ON ENVIRONMENTAL QUALITY (CEQ)

If the tank owner disagrees with the FNOR or fails to submit an appeal within the allotted time, the tank owner may request a hearing before the CEQ. The request for a hearing should be addressed to:

Commission on Environmental Quality
Attn. MDEQ Executive Director
Post Office Box 2261
Jackson, Mississippi 39225-2261

4.3 APPEALS OF CEQ DECISIONS

Any tank owner aggrieved by any decision of the CEQ relating to determinations of the amount of reimbursement shall have the right to appeal as provided in Section 49-17-41, Mississippi Code of 1972.

APPENDIX A

IMMEDIATE RESPONSE ACTION CONTRACTOR PRE-MOBILIZATION WORKSHEET

Facility Name and Address: _____ MGPTF Facility

Tank Owner: _____

Personnel Scheduled To Be On Project Site

| Name | Classification | Employer |
|------|--------------------------|----------|
| | Supervisor | |
| | Heavy Equipment Operator | |
| | Response Technician | |
| | Laborer | |
| | | |
| | | |

Equipment Scheduled To Be On Project Site

| Equipment | Size | Supplier |
|------------------------------|------|----------|
| Excavator | HP | |
| Number of Dump Trucks: _____ | CY | |
| Number of Dump Trucks: _____ | CY | |
| | | |
| | | |
| | | |
| | | |

Landfill: _____ Ready to accept soils: YES _____ NO _____

Landfill Required Sample Analysis: _____ Date Performed or to be Performed: _____

Landfill Disposal Fee: \$ _____ per CY or Ton (circle one)

Fill Material Supplier: _____ Fill Material Type: _____

Fill Material Delivered Price: \$ _____ per CY or Ton (circle one)

Fill Material Supplier: _____ Fill Material Type: _____

Fill Material Delivered Price: \$ _____ per CY or Ton (circle one)

Mississippi One Call and all other local underground utility companies not covered by MS One Call have been or will be notified at least 48 hours before beginning excavating and no greater than 10 calendar days before beginning excavating:
YES _____ NO _____

Laboratory: _____

Lab Charges: BTEX \$ _____ per sample; PAH \$ _____ per sample

Are the lab prices quoted above for 24 Hr turnaround? YES _____ NO _____

IRAC Company Name

IRAC Authorized Representative Signature

APPENDIX B



CERTIFICATION AFFIDAVIT

Site Name _____ MGPTF I.D. No. _____

Amount of this request \$ _____

Registered Tank Owner Mailing Address City State Zip Code

Employer Federal I.D. Number OR Social Security Number
(if individual ownership)

I certify that this request for reimbursement of costs at the above referenced site is consistent with the provisions of the Mississippi Underground Storage Tank Act. I certify that all invoices, data, and documentation submitted as part of this request are a true and accurate representation of costs actually incurred as an integral part of the assessment and/or remediation of motor fuel or aviation fuel contamination. I also certify that the above amount requested for reimbursement represents a financial obligation that has been paid in full, or will be promptly paid in full, regardless of any amount determined to be fair and reasonable by MDEQ and subsequently received from the Mississippi Groundwater Protection Trust Fund.

I, the tank owner, or authorized representative of the tank owner, warrant that I have not received any fee, commission, percentage, gift, or other consideration as a result of employment of a person, company, corporation, individual, or firm responsible for conducting site assessments, remediation, or any function thereof and further that I know of no offer or acceptance of any fee, commission, percentage, gifts, or other consideration as a result of employment of a person, company, corporation, individual, or firm responsible for conducting site assessments, remediation or any function thereof.

I understand that any evidence or discovery of fraud or other misuse of payments received from the fund may result in referral to the Attorney General for appropriate action.

Typed or printed name of tank owner or authorized representative of the tank owner.

Signature

FOR OFFICIAL USE ONLY
OFFICE OF POLLUTION CONTROL
APPROVED FOR PAYMENT
DIVISION # _____
DATE: _____
AMT. APPROVED: _____
SIGNED: _____

Before me personally appeared _____, who executed the foregoing instrument and acknowledged to me and before me that said instrument was executed for the purposes therein expressed.

Witness my hand and official seal, this _____ day of _____ A.D. _____.

Notary Public My commission expires _____

NOTICE: THIS REIMBURSEMENT REQUEST WILL BE RETURNED TO THE TANK OWNER IF INFORMATION IS INCORRECT OR NOT COMPLETE.

IMMEDIATE RESPONSE ACTION DAILY ACTIVITY SHEET

FACILITY NAME:

DATE:

ADDRESS:

MGPTF NO.:

IMMEDIATE RESPONSE ACTION CONTRACTOR (IRAC) PERSONNEL TIME RECORD

| NAME | CLASSIFICATION | OFFICE HOURS | TRAVEL HOURS | SITE HOURS | TOTAL HOURS | RATE/HOUR | TOTAL |
|--------------------------------------------------------|----------------------|--------------|--------------|------------|-------------|-----------|-------|
| | SUPERVISOR | | | | | \$ | \$ |
| | HVY. EQUIP. OPERATOR | | | | | \$ | \$ |
| | RESPONSE TECHNICIAN | | | | | \$ | \$ |
| | LABORER | | | | | \$ | \$ |
| | | | | | | \$ | \$ |
| | | | | | | \$ | \$ |
| | | | | | | \$ | \$ |
| | | | | | | \$ | \$ |
| TOTAL DAILY REIMBURSABLE IRAC PERSONNEL CHARGES | | | | | | \$ | |

IRAC EQUIPMENT AND SERVICES DAILY RECORD

| EQUIPMENT OR SERVICE DESCRIPTION | SIZE | UNITS USED | RATE | TOTAL |
|-------------------------------------------------------------------------------------------|------|------------|------|-------|
| EXCAVATOR (TRACKHOE) MAKE MODEL | HP | HRS | \$ | \$ |
| BACKHOE | ALL | HRS | \$ | \$ |
| DUMP TRUCKS, NUMBER OF DUMP TRUCKS THIS SIZE: | CY | HRS | \$ | \$ |
| DUMP TRUCKS, NUMBER OF DUMP TRUCKS THIS SIZE: | CY | HRS | \$ | \$ |
| DUMP TRUCKS, NUMBER OF DUMP TRUCKS THIS SIZE: | CY | HRS | \$ | \$ |
| AUTOMOBILE UP TO 3/4 TON TRUCK | NA | MILES | \$ | \$ |
| CONCRETE REPLACEMENT SQUARE YARDS, INCHES THICK | NA | NA | \$ | \$ |
| ASPHALT REPLACEMENT: SQUARE YARDS, INCHES THICK | NA | NA | \$ | \$ |
| | | | \$ | \$ |
| | | | \$ | \$ |
| | | | \$ | \$ |
| | | | \$ | \$ |

List Today's Activities:

| |
|--|
| |
| |
| |
| |
| |

TOTAL DAILY REIMBURSABLE IRAC EQUIPMENT AND SERVICES CHARGES \$

TOTAL DAILY REIMBURSABLE IRAC PERSONNEL, EQUIPMENT, AND SERVICES CHARGES \$

**IMMEDIATE RESPONSE ACTION SUBCONTRACTOR AND SUPPLIER
INVOICE SUMMARY**

The maximum reimbursement for equipment, personnel, materials, supplies, services, etc. subcontracted, rented, obtained from or supplied by an individual or company other than the tank owner's selected immediate response action contractor (IRAC) shall be those subcontractor's or supplier's fair and reasonable charges plus a maximum markup of 10% by the IRAC or the maximum reimbursable charges listed in the Reimbursement Limitations and Procedures, whichever is less.

A copy of each subcontractor's or supplier's itemized invoice or receipt must be attached to this sheet. Each subcontractor or supplier must be listed separately along with the invoiced amount and extended maximum reimbursable charge. Such invoices and receipts include but are not limited to personnel and equipment, landfill disposal fees, fill materials, concrete or asphalt replacement, materials and supplies, and motel or hotel receipts. Meal receipts are not required.

| Subcontractor or Supplier | Invoice Amount | Mark-up Amount | Maximum Reimbursable Charge |
|---------------------------|----------------|----------------|-----------------------------|
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| TOTAL | | | \$ |

IMMEDIATE RESPONSE ACTION INVOICE SUMMARY

| | |
|------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| SUM OF TOTAL DAILY REIMBURSABLE IRAC PERSONNEL, EQUIPMENT AND SERVICES CHARGES FROM THE IMMEDIATE RESPONSE ACTION DAILY ACTIVITY SHEETS | \$ |
| TOTAL FROM THE IMMEDIATE RESPONSE ACTION SUBCONTRACTOR AND SUPPLIER INVOICE SUMMARY | \$ |
| SUBTOTAL | \$ |
| CONTRACTOR TAX (0.0362694 IF SUBTOTAL GREATER THAN \$10,000) | \$ |
| 7% SALES TAX (IF APPLICABLE, FOR SUBTOTAL OF \$10,000 OR LESS) | \$ |
| TOTAL REIMBURSABLE AMOUNT | \$ |