## MDEQ JOB ANNOUNCEMENT



The Human Resources Office is accepting applications for the following job vacancy in the Office of Restoration.

## **Position:** NFWF/NRDA Project Manager

The selected candidate will move to this position as either an MDEQ Environmental Engineer or Environmental Administrator II depending upon their qualifications.

## Minimum Qualifications:

To view the job description and minimum qualifications for a MDEQ Environmental Engineer in Training please click <u>here.</u>

To view the job description and minimum qualifications for a MDEQ Environmental Engineer I please click <u>here.</u>

To view the job description and minimum qualifications for a MDEQ Environmental Engineer II please click <u>here.</u>

To view the job description and minimum qualifications for an Environmental Administrator II please click here.

## **Primary Functions:**

- Conducts primary DEQ reviews for:
  - Contractor invoices
  - Subrecipient pay applications
  - DEQ invoices/reimbursement requests
  - Contractor change orders (construction and professional/non-professional services)
  - Subrecipients' contracts w/third parties
  - NFWF quarterly reports
  - Annual reporting to DIVER
- Assists in handling resolution of comments for any of the immediate above
- Tracks progress of NFWF & NRDA approval processes